

BELVIDERE TOWNSHIP BOARD MEETING JANUARY 11, 2011

MINUTES

Call to Order/Roll Call ~~ Supervisor Pat Murphy called the meeting to order at 5:00 pm. The pledges to the Flag were said and roll call taken with the following Board Members present Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy. Also present Clerk Schabacker, Assessor Helnore and Hwy Commissioner Lee. We have a quorum to do business.

Approval of Prior Meeting's Minutes ~~ A motion was made by Trustee Robertson to accept the minutes from the last regular board meeting on December 28, 2011. The motion was 2nd by Trustee Carlson and passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Transfers ~~ there are no transfers.

Reports

Supervisors Report ~~ TOI (Township Officials of Illinois) is asking the Townships in Illinois to purchase ad space in their commemorative issue marking 70 years of publications. The deadline is April 1st to make a decision whether we want to advertize in the in the commemorative issue or not. The prices to advertize are as follows a full page ad is \$550.00, 1/2 page is \$345.00, 1/4 page is \$240.00, 1/8 page is \$150.00. Supervisor Murphy said we have plenty of time to decide what we want to do and will see that the Board Members receive the information necessary to make a decision.

Highway Commissioner's Report ~~ the Highway Dept. ordered 300 tons of road salt yesterday and received it today.

Assessor's Report ~~ the Board of Review finished reviewing 550 property tax appeals, letters will be going out soon with the Board decision. They have 5 days to appeal the Board of Reviews decision once they receive the letters. Assessor Helnore stated that after sales studies were completed the County was over assessed by 21% and Belvidere Township was over assessed by 24%.

Clerk's Report ~~ the Flora Grange is having a "Benefit Buffet Breakfast" this Sunday January 16th at the Belvidere Moose Lodge from 8:00-11:00am the cost is \$6.00 and \$3.00 for children. Net proceeds to benefit the Salvation Army. Swedish American Health Systems is hosting a "Health Series Seminar" to discuss health care reform. Dr. Bill Gorski, Swedish American CEO will be the speaker. The event will be this Thursday January 13th at 12:00 noon at the Community Building. Reservations are required and a light lunch will be served.

Trustee's Report ~~ **Trustee Carlson**, Mark Rodin has made plaques out of the old floor at the Community Building these will be sold to the public. **Trustee Robertson**, February 8th is the BCCA's "Love Is In The Air" fundraiser. **Trustee Zeien**, has updated the Township web site with all of 2010's board meeting minutes. **Trustee Turner**, nothing to report at this time.

Unfinished Business ~~ **Security Cameras**, the Highway Commissioner has purchased security cameras that will be installed to view areas of concern for the Highway Dept. this is being paid for out of the Road District Budget. The Board might consider adding to the Road District cameras at a future time.

Website-Paul Zeien, Trustee Zeien would like to make some changes to the web site by adding more graphics for easier navigating through the system. The Board did not have a problem with the changes Trustee Zeien wanted to make.

Legal ~~ nothing to discuss under legal.

New Business ~~ no new business to discuss.

Treasurer's Report and Approval of Town Bills ~~ Trustee Zeien made a motion to pay the town bills the motion was 2nd by Trustee Robertson and passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a roll call vote.

Public Comments ~~ no public comments.

Adjournment ~~ Supervisor Murphy asked to adjourn the meeting at 5:24 pm, and asked for a voice vote with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Respectfully Submitted
Judy Schabacker Clerk

**BELVIDERE TOWNSHIP BOARD MEETING
JANUARY 25, 2011**

MINUTES

Call to Order/Roll Call ~~ Supervisor Pat Murphy called the meeting to order at 5:00 pm. The pledges to the Flag were said and roll call taken with the following Board Members present Trustees Carlson, Robertson, Turner and Supervisor Murphy. Trustee Zeien is absent due to illness. Also present Clerk Schabacker, Assessor Helnore and Hwy Commissioner Lee. We have a quorum to do business.

Approval of Prior Meeting's Minutes ~~ A motion was made by Trustee Carlson to accept the minutes from the last regular board meeting on January 11th 2011. The motion was 2nd by Trustee Robertson and passed with Trustees Carlson, Robertson, Turner and Supervisor Murphy indicating aye on a voice vote.

Transfers ~~ there are no transfers.

Reports

Supervisors Report ~~ at our next Board Meeting on February 8th States Attorney Michelle Courier has asked to be on the agenda and speak to the Board. Pete Holland our Road District Foreman hooked up the newest security camera that came in and also changed the lights on the pole by the gas tanks. Thanks to Pete we didn't have to hire anyone to come in and do that for us.

Highway Commissioner's Report ~~ Rich received a memo from the County Engineer with the new prices for road surfacing this year. Last year the price was \$74,000 for 1 ½ mile of road surfacing this year it will be \$90,000 for the same work due to the higher cost of oil.

Assessor's Report ~~ Assessor Helnore said her office is hard at work and will be sending there their notices next week. Supervisor Murphy read a letter given to him by Assessor Helnore. The letter was a request by Todd Schroeder Court Administrator 17th Judicial District asking to use our Board room in the event of a situation where the Boone County Court House was rendered unusable due to unknown circumstances. Supervisor Murphy and the Board didn't see any problem with that use. Supervisor Murphy will contact Todd Schroeder and discuss the request with him.

Clerk's Report ~~ There will be a ribbon cutting and open house Thursday January 27th at 4:30pm for the new "Sears Hometown Store" at 425 Southtowne Drive (Pacemaker Shopping Center). Following the ribbon cutting there will be an open house until 6:00pm. Tuesday February 15th is the date set for the Chamber's "Women's Business Breakfast Network" to be held at the Community Building at 7:30am there will be three guest speakers, Dawna Menke, Administrator at the Belvidere Swedish American Medical Center, Carolyn Sluiter, Freeport Home Medical Equipment President and Sarah Jane Gamble, Rue La Paris Catering events manager. The cost is \$15.00 with reservation deadline February 10th. The Board of Realtors is hosting an After Hours tonight from 4:30 – 6:00 pm at 215 N. State St. with a complimentary "Italian Buffet". The Boone County Farm Bureau is having an Old Fashion Farmer's Breakfast Wednesday January 26th at the Belvidere Family YMCA at 7:30 am at which time they will discuss "Illinois Livestock Production".

Trustee's Report ~~ **Trustee Carlson**, nothing to report. **Trustee Robertson**, the BCCA has not received any additional money from the State. The BCCA's "Loves is in the Air" Fundraiser is scheduled for February 8th from 5:00 -7:00 pm at the Moose. **Trustee Zeien**, no report at this time. **Trustee Turner**, there are still some lights out in our parking lot. Supervisor Murphy stated that he received a bid of \$5,600 from Dean Hazlewood to repair the brick on the corner of the Township building.

Unfinished Business ~~ **Security Camera**, Trustee Robertson asked Supervisor Murphy to get together a plan of what we need or the minimum number of cameras needed so we can get this off the agenda. Trustee Carlson asked if we need some kind of policy regarding security camera footage due to a current law suit concerning security camera footage placed on the internet.

Website, the Board will lay discussion of the website over to the next meeting due to Trustee Zeien's absence at this meeting.

Legal ~~ nothing to discuss for legal.

New Business ~~ nothing for new business.

Treasurer's Report and Approval of Town Bills ~~ Trustee Robertson made a motion to pay the town bills the motion was 2nd by Trustee Turner and passed with four ayes no nays and one absent with Trustees Carlson, Robertson, Turner and Supervisor Murphy indicating aye on a roll call vote.

Public Comments ~~ no public comments.

Adjournment ~~ a motion was made by Trustee Robertson to adjourn the meeting at 5:20 pm, 2nd by Trustee Turner. The motion passed with four ayes no nays and one absent with Trustees Carlson, Robertson, Turner and Supervisor Murphy indicating aye on a voice vote.

Respectfully Submitted
Judy Schabacker Clerk

**BELVIDERE TOWNSHIP BOARD MEETING
FEBRUARY 8, 2011**

MINUTES

Call to Order/Roll Call ~~ Supervisor Pat Murphy called the meeting to order at 5:00 pm. The pledges to the Flag were said and roll call taken with the following Board Members present Trustees Carlson, Robertson, Zeien, and Supervisor Murphy. Trustee Turner is not in attendance due to a prior commitment. Also present Clerk Schabacker, Assessor Helnore and Hwy Commissioner Lee. We have a quorum to do business.

Approval of Prior Meeting's Minutes ~~ A motion was made by Trustee Carlson to accept the minutes from the last regular board meeting on January 25, 2011. The motion was 2nd by Trustee Robertson and passed with Trustees Carlson, Robertson, Zeien, and Supervisor Murphy indicating aye on a voice vote.

Transfers ~~ Assessor –Line Item Transfer, Trustee Robertson made a motion to transfer \$1,000 from the Appraisal Service line item#01-20-549-00 to the Additional Help/Full & Part-Time line item #01-20-533-00. The motion was 2nd by Trustee Carlson and passed with four ayes no nays one absent with Trustee's Carlson, Robertson, Zeien and Supervisor Murphy indicating aye on a roll call vote.

Reports

Supervisors Report ~~ Township Topics Day will be April 6th in Springfield the cost is \$75.00. If anyone one is interested in going see Terri and she will make the reservations.

Highway Commissioner's Report ~~ Rich has ordered 200 tons of road salt which should come in tomorrow.

Assessor's Report ~~ Assessor Helnore said the Board of Review has finished reviewing the appeals submitted by Boone County homeowners. Informational hand outs were given to the Board showing the % Difference between House Sale Price and Assessed Market Value.

Clerk's Report ~~ nothing to report at this time.

Trustee's Report ~~ **Trustee Carlson**, nothing to report at this time. **Trustee Robertson**, nothing to report at this time. **Trustee Zeien**, nothing to report at this time. **Trustee Turner**, not in attendance due to a prior commitment.

Unfinished Business ~~ **Security Cameras**, Trustee Robertson made a motion to purchase security cameras for the Township Building but not to exceed \$3,000. Trustee Zeien 2nd the motion, the motion passed with four ayes no nays and one absent with Trustees Carlson, Robertson, Zeien and Supervisor Murphy indicating aye on a roll call vote.

Website, Trustee Zeien upgraded the graphics for the links; this should make it easier to navigate the web site.

Legal ~~ nothing for legal.

New Business ~~ **Michelle Courier-Boone County State's Attorney**, do to time constraints by the Board Members Michelle Courier will come back at our next meeting to give her report to the Board.

TOI Anniversary Ad, after some discussion the Board opted not to advertize in the TOI Anniversary Ad.

Treasurer's Report and Approval of Town Bills ~~ Trustee Robertson made a motion to pay the town bills the motion was 2nd by Trustee Carlson and passed with four ayes no nays and one absent with Trustees Carlson, Robertson, Zeien, and Supervisor Murphy indicating aye on a roll call vote.

Public Comments ~~ Kim Helnore thanked Rich for the snow removal.

Adjournment ~~ Supervisor Murphy asked for a voice vote on adjournment at 5:10 pm, Trustees Carlson, Robertson, Zeien, and Supervisor Murphy indicated aye on a voice vote.

Respectfully Submitted
Judy Schabacker Clerk

**BELVIDERE TOWNSHIP BOARD MEETING
FEBRUARY 22, 2011**

MINUTES

Call to Order/Roll Call ~~ Supervisor Pat Murphy called the meeting to order at 5:00 pm. The pledges to the Flag were said and roll call taken with the following Board Members present Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy. Also present Clerk Schabacker and Hwy Commissioner Lee, Assessor Helnore is out of town and unable to attend tonight's meeting. We have a quorum to do business.

Approval of Prior Meeting's Minutes ~~ A motion was made by Trustee Zeien to accept the minutes from the last regular board meeting on February 8, 2011. The motion was 2nd by Trustee Robertson and passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Transfers ~~ there are no transfers.

Reports

Supervisors Report ~~ no report at this time.

Highway Commissioner's Report ~~ the Township roads will be posted effective this Thursday.

Assessor's Report ~~ the Assessor is out of town and unable to attend tonight's meeting.

Clerk's Report ~~ every six months the Township Board is required to review closed session meeting minutes that took place the previous six months, and either keep those minutes closed or open them to the public. The last time the Board did this was six months ago on August 24, 2010 since that time there have been no closed meetings so there are no closed meeting minutes to review. We will again bring this up again in six months at the Township Board Meeting on August 23, 2011. There will be a "Breakfast Before Business" this Thursday the 24th 7:30 am at the BCCA. The topic is "Heart Disease-Prevention, Care & Treatment" given by Dr. Kenneth Brin. The Belvidere Chamber will have their 96th Annual Dinner on March 16th at the Clock Tower; the cost is \$45.00 per person. The Township received a memorandum from TOI regarding Senate Bill 1811. This bill if passed would eliminate all Township Road Districts with less than 100 miles of road. TOI is asking Township Officials to contact your legislators to oppose Senate Bill 1811.

Trustee's Report ~~ **Trustee Carlson**, no report at this time. **Trustee Robertson**, no report at this time. **Trustee Zeien**, no report at this time. **Trustee Turner**, asked if the weather was warm enough to change the bulbs in the parking lot lights? There have been problems with light bulbs in the parking lot burning out too quickly; this problem is being worked on. **Supervisor Murphy**, expressed concern for a drain further out in the parking lot, he said it seems to be sinking and plans to keep an eye on it.

Unfinished Business ~~ no unfinished business.

Legal ~~ nothing to discuss under legal.

New Business ~~ **Michelle Courier-Boone County State's Attorney**, Ms. Courier introduced herself saying she wanted to give the Township an update to what is going on within her office. Ms. Courier is looking for any suggestions or comments the Board might have. She stated her office is taking a zero tolerance stance against gangs and have given gang activity a priority in her office. The State's Attorney's office is also forming a gang task force. Another area of concern is child abuse and neglect which has doubled in the last four years from 19 cases in 2007 to 39 cases in 2010. The State's Attorney's office has also prosecuted two murder cases in the last two years and gotten convictions in both cases. These are just a few of the cases being worked on by the State's Attorney's office. The Board thanked Ms. Courier for attending the meeting and for keeping them informed about the work going on within the State's Attorney's office.

RAMP, was on the agenda but no one showed up for the meeting.

Treasurer's Report and Approval of Town Bills ~~ Trustee Carlson made a motion to pay the town bills; the motion was 2nd by Trustee Robertson. Supervisor Murphy asked if there was any question regarding the bills. Trustee Zeien asked that all governmental bodies within the Township building be encouraged to use local vendors when possible. Trustee Carlson questioned the bill for electric heaters for the building, she noted that last month there was an electric fireplace unit requested by the Assessor's office and wondered why we needed so many electric heating units. Supervisor Murphy explained that the Assessor had asked for an electric fireplace unit for her office but it was never purchased. He explained that only two electric heating units were purchased one for the Assessor's office and one for her outer office, because that part of the building tends to be cold. Trustee Robertson called for a vote on the town bills. The motion passed to pay the town bills with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a roll call vote.

Public Comments ~~ no public comments.

Adjournment ~~ a motion was made by Trustee Robertson to adjourn the meeting at 5:54 pm, 2nd by Trustee Turner motion passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Respectfully Submitted
Judy Schabacker Clerk

**BELVIDERE TOWNSHIP BOARD MEETING
MARCH 8, 2011**

MINUTES

Call to Order/Roll Call ~~ Supervisor Pat Murphy called the meeting to order at 5:00 pm. The pledges to the Flag were said and roll call taken with the following Board Members present Trustees Robertson, Zeien, Turner and Supervisor Murphy. Trustee Carlson is out of town and unable to attend the board meeting tonight. Also present Clerk Schabacker, Assessor Helnore and Hwy Commissioner Lee. We have a quorum to do business.

Approval of Prior Meeting's Minutes ~~ A motion was made by Trustee Zeien to accept the minutes from the last regular board meeting on February 22, 2011. The motion was 2nd by Trustee Robertson and passed with Trustees, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Transfers ~~ Assessor-Line item Transfers, Trustee Robertson made a motion to transfer \$1,000 from the Assessor's Travel Expense Line Item #01-20-539-00 in the Town Fund to the Health Insurance Line Item #01-20-534-00 in the same fund also to transfer \$1,000 from the Comp., Software, Equip., Training Expense Line Item #01-20-545-02 in the Town Fund to the All Employees Labor Line Item # 01-20-531-00 in the same Fund. The motion was 2nd by Trustee Turner and passed with four ayes and one absent with Trustees Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a roll call vote.

Reports

Supervisors Report ~~ the State has mandated that the Township adopt an Identity Protection Policy. This will be addressed at our next board meeting. RAMP will be here at our next board meeting, apparently there was a misunderstanding about the date of the last meeting.

Highway Commissioner's Report ~~ no report at this time.

Assessor's Report ~~ Assessor Helnore handed out a report from her office titled "Status of Property in Belvidere Township for 2010" also she handed out a graph titled "Avg. Sale Price \$ Per Sq. Ft. of All Homes". The Assessor's office is having a meeting tomorrow for all the builders, contractors and appraisers and will be looking for a lot of input from this group. The assessor's office has received a 28 ½ % return on the mailings sent out to homeowners.

Clerk's Report ~~ no report at this time.

Trustee's Report ~~ Trustee Carlson, no report. Trustee Robertson, no report. Trustee Zeien, no report. Trustee Turner, no report.

Unfinished Business ~~ no unfinished business.

Legal ~~ nothing to discuss for legal.

New Business ~~ no new business.

Treasurer's Report and Approval of Town Bills ~~ Trustee Zeien made a motion to pay the town bills the motion was 2nd by Trustee Turner and passed with four ayes no nays and one absent with Trustees, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a roll call vote.

Public Comments ~~ no public input.

Adjournment ~~ a motion was made by Trustee Zeien to adjourn the meeting at 5:13 pm, 2nd by Trustee Turner motion passed with four ayes no nays one absent with Trustees, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Respectfully Submitted
Judy Schabacker Clerk

**BELVIDERE TOWNSHIP BOARD MEETING
MARCH 22, 2011**

MINUTES

Call to Order/Roll Call ~ Supervisor Pat Murphy called the meeting to order at 5:00 pm. The pledges to the Flag were said and roll call taken with the following Board Members present Trustees Carlson, Zeien, Turner and Supervisor Murphy. Trustee Robertson was not able to attend the board meeting tonight. Also present Clerk Schabacker, Assessor Helnore and Hwy Commissioner Lee. We have a quorum to do business.

Supervisor Murphy asked if anyone on the Board would like to make a motion to allow **RAMP** to give their presentation to the board now rather than later in the meeting. Trustee Zeien made a motion to allow **RAMP** to give their presentation at the beginning of our meeting rather than waiting. The entire board agreed by voicing aye. Jennifer Jacky Boone County Mgr. for RAMP and Kim Schweitzer Development Associate showed the board and all those present what they actually do for individuals in our community giving a video presentation and informational handouts. At the end of their presentation they stressed the fact that their finances are stretched and asked the board if they would consider a donation to their organization.

Approval of Prior Meeting's Minutes ~ A motion was made by Trustee Zeien to accept the minutes from the last regular board meeting on March 8, 2011. The motion was 2nd by Trustee Turner and passed with four ayes no nays and one absent with Trustees Carlson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Transfers ~ there are no transfers.

Reports

Supervisors Report ~ the Township received their dividend check from TORIMA in the amount of \$4,497. Shred day will be April 16th from 9:00-1:00 pm in the Township parking lot. Growth Dimension Annual Dinner will be April 27th from 6:00-8:00pm at the Community Building.

Highway Commissioner's Report ~ Wednesday March 30th there will be a meeting with the Illinois Emergency Management Organization in Cherry Valley and Rich plans on attending. Rich also stated that he is working on his budget.

Assessor's Report ~ the Assessor's office has received over 30% return rate on the questioners mailed out to home owners. No multipliers were necessary last year after the assessment work was completed.

Clerk's Report ~ nothing to report at this time.

Trustee's Report ~~ **Trustee Carlson**, would like to see the Community Building utilized for the Belvidere Chamber of Commerce Dinners in the future. **Trustee Robertson**, no report at this time. **Trustee Zeien**, no report at this time. **Trustee Turner**, no report at this time.

Unfinished Business ~~ no unfinished business to discuss.

Legal ~~ nothing to be discussed for legal tonight.

New Business ~~ **RAMP**, was moved up earlier on the agenda.

Adopt Annual Town Meeting Agenda, Trustee Carlson made a motion to adopt the agenda presented to the Board for the 2011 Annual Town Meeting to be held on April 12, 2011 at 6:00 p.m. The motion was 2nd by Trustee Turner and passed with four ayes no nays and one absent with Trustees Carlson, Zeien, Turner and Supervisor Murphy indicating aye on a roll call vote.

Identity Protection Policy, Trustee Zeien made a motion to adopt the Identity Protection Policy required by the State of Illinois the motion was 2nd by Trustee Carlson and passed with four ayes no nays and one absent with Trustees Carlson, Zeien, Turner and Supervisor Murphy indicating aye on a roll call vote.

Treasurer's Report and Approval of Town Bills ~~ Trustee Carlson made a motion to pay the town bills the motion was 2nd by Trustee Zeien and passed with four ayes no nays and one absent with Trustees Carlson, Zeien, Turner and Supervisor Murphy indicating aye on a roll call vote.

Public Comments ~~ no public comments.

Supervisor Murphy, asked for a 5 minute break at 5:44 pm prior to going into closed session.

Closed Session, Personnel and Collective Bargaining- Tiffany Nelson-Jawarsk, Attorney.

At 5:49 pm the Board went into closed session with the following individuals present for the closed session Trustees Carlson, Zeien, Turner, Supervisor Murphy, Clerk Schabacker, Highway Commissioner Lee, Assessor Helnore and Attorney Tiffany Nelson-Jawarsk. The closed session was called for by Assessor Helnore to discuss the new Personnel Policy Manuel and Collective Bargaining for the Assessor's office. The board came out of closed session at 6:47 pm.

Adjournment ~~ a motion was made by Trustee Turner to adjourn the meeting at 6:48 pm, 2nd by Trustee Zeien motion passed with four ayes no nays and one absent with Trustees Carlson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Respectfully Submitted
Judy Schabacker Clerk

**BELVIDERE TOWNSHIP BOARD MEETING
APRIL 12, 2011 5:00pm**

MINUTES

Call to Order/Roll Call ~ Supervisor Pat Murphy called the meeting to order at 5:00 pm. The pledges to the Flag were said and roll call taken with the following Board Members present Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy. Also present Clerk Schabacker, Assessor Helnore and Hwy Commissioner Lee are unable to attend the board meeting. We have a quorum to do business.

Approval of Prior Meeting's Minutes ~ A motion was made by Trustee Robertson to accept the minutes from the last regular board meeting on March 22, 2011. The motion was 2nd by Trustee Zeien and passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Transfers ~ there are no transfers.

Reports

Supervisors Report ~ at this time we are working on the budget.

Highway Commissioner's Report ~ Supervisor Murphy read a report for Hwy Commissioner Lee stating that the bid opening is April 27th for road work to be done in the Belvidere Township. The road zipper purchased by the Hwy Dept. last summer has already paid for itself thru the work they were able to do for themselves instead of hiring the work out.

Assessor's Report ~ Assessor Helnore is out of town and unable to attend the board meeting.

Clerk's Report ~ a reminder from the clerk regarding the Economic Interest Statements required to be filed out and returned to the County Clerks office by all elected officials. The deadline is May 1st 2011 after that date there will be a \$15.00 late fee until May 15th after that a \$100.00 per day fine.

Trustee's Report ~ **Trustee Carlson**, no report at this time. **Trustee Robertson**, the BCCA did get some money from the state. **Trustee Zeien**, no report at this time. **Trustee Turner**, no report at this time.

Unfinished Business ~ **Township Technology**, Trustee Zeien would like to set up a meeting April 27th at 4:00 pm to discuss the Technology Policy draft that was given to all the board members. This policy would be for the Township and the Road District not the Assessor's office.

Legal ~ nothing new for legal.

New Business ~ Growth Dimensions Annual Dinner, Wednesday April 27th is the date set for Growth Dimensions Annual Dinner, to be held at the Community Building. The Township will pay for the board members but guests will have to pay for their own dinner.

Treasurer's Report and Approval of Town Bills ~ Trustee Zeien made a motion to pay the town bills the motion was 2nd by Trustee Turner and passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a roll call vote.

Public Comments ~ No public comments.

Adjournment ~ a motion was made by Trustee Robertson to adjourn the meeting at 5:12 pm, 2nd by Trustee Turner motion passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Respectfully Submitted
Judy Schabacker Clerk

**BELVIDERE TOWNSHIP BOARD MEETING
8200 FAIRGROUNDS ROAD
BELVIDERE, IL 61008
APRIL 26, 2011 5:00 PM**

MINUTES

Call to Order/Roll Call ~~ Supervisor Pat Murphy called the meeting to order at 5:00 pm. The pledges to the Flag were said and roll call taken with the following Board Members present Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy. Also present Clerk Schabacker, Assessor Helnore and Hwy Commissioner Lee. We have a quorum to do business.

Approval of Prior Meeting's Minutes ~~ A motion was made by Trustee Carlson to accept the minutes from the last regular board meeting on April 12, 2011. The motion was 2nd by Trustee Robertson and passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Transfers ~~ there are no transfers.

Reports

Supervisors Report ~~ just a reminder that May 24th is the "Town Fund Budget Hearing and Adoption" at 6:00 pm, and the "Road & Bridge Budget Hearing and Adoption" at 6:15 pm.

Highway Commissioner's Report ~~ tomorrow (April 13th) at 10:00 am the black top bids will be opened at the County Highway Dept.

Assessor's Report ~~ no report at this time.

Clerk's Report ~~ there will be a retirement party open house at 915 Alexandra Drive for Earle Mailand the Director of the University of Illinois Extension Office to be held April 27th from 4:00-6:00 pm. April 30th from 11:00-2:00 pm the Boone County Historical Museum is having an Open House to celebrate the arrival of the 95th Illinois Volunteer Infantry Civil War flag.

Trustee's Report ~~ **Trustee Carlson**, no report at this time. **Trustee Robertson**, the BCCA has not had to dip into their cash reserves yet, the State is still behind on their payments. **Trustee Zeien**, the date and time set for the Technology Policy Meeting will need to be changed. **Trustee Turner**, no report at this time.

Unfinished Business ~~ no unfinished business to discuss.

Legal ~~ nothing to discuss for legal tonight.

New Business ~~ no new business to discuss.

Treasurer's Report and Approval of Town Bills ~~ Trustee Zeien made a motion to pay the town bills the motion was 2nd by Trustee Carlson and passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a roll call vote.

Public Comments ~~ no public comments.

Adjournment ~~ a motion was made by Trustee Robertson to adjourn the meeting at 5:10 pm, 2nd by Trustee Zeien motion passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Respectfully Submitted
Judy Schabacker Clerk

**BELVIDERE TOWNSHIP BOARD MEETING
8200 FAIRGROUNDS ROAD
BELVIDERE, IL 61008
MAY 10, 2011 5:00 PM**

MINUTES

Call to Order/Roll Call ~~ Supervisor Pat Murphy called the meeting to order at 5:00 pm. The pledges to the Flag were said and roll call taken with the following Board Members present Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy. Also present Clerk Schabacker, Assessor Helnore and Hwy Commissioner Lee. We have a quorum to do business.

Approval of Prior Meeting's Minutes ~~ A motion was made by Trustee Zeien to accept the minutes from the last regular board meeting on April 26, 2011. The motion was 2nd by Trustee Carlson and passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Trustee Robertson made a motion to move up on the Agenda the presentation by **EMA/CERT –Water Rescue** listed under **New Business**. The motion was 2nd by **Trustee Zeien** and passed with five ayes no nays on a voice vote. **Supervisor Murphy introduced Boone County Deputy Sandra Rogers the EMA (Emergency Management Agency) Coordinator** who along with CERT volunteers explained the need for a new or good used rescue boat. The boat being used now is in bad repair and not adapted for Boone County waterways. The agency is asking Belvidere Township for \$4,500 as seed money to get things started, the total expected cost for a new boat is around \$16,500. The Board will consider their request.

Transfers ~~ there are no transfers.

Reports

Supervisors Report ~~ nothing to report at this time.

Highway Commissioner's Report ~~ the truck that the Highway Dept. ordered 7 months ago came in. Blacktopping will be start Monday June 6th on Belvidere Township roads.

Assessor's Report ~~ Chief Deputy Assessor Linda Treu will be retiring. Assessor Helnore handed out to the Board a list of requirements for a new person to replace Linda Treu.

Clerk's Report ~~ TOI (Township Officials of Illinois) will have an educational program on Thursday July 14, 2011 at Cliffbreakers in Rockford. The signup sheet will be in Terri's office if you are interested in attending the registration deadline is July 1st. ALERTA is asking for a donation to help with their Summer Youth Program. This program is targeted toward children K-6th grade and will take place on July 11-15 and July 18-22.

Trustee's Report ~~ **Trustee Carlson**, the Community Building Board is working on their budget. **Trustee Robertson**, the BCCA is working on their budget just like everyone else. The State still owes the BCCA money. **Trustee Zeien**, nothing to report at this time. **Trustee Turner**, we will need to get together with a contractor to discuss the masonry corner on the outside of the building.

Unfinished Business ~~ nothing to discuss under unfinished business.

Legal ~~ Nothing to discuss under legal.

New Business ~~ **EMA/CERT-Water Rescue**, was moved up earlier on the agenda.

Budget Revision-Replacement Personnel Expenses-Diann Helnore, Assessor Helnore asked for this to be on the agenda in order to discuss revising her completed but not yet approved 2011/2012 budget. Assessor Helnore is asking for an additional \$27,430.00 to cover training expenses for a new hire to replace retiring Chief Deputy Assessor Linda Treu. After much discussion and consideration by the Board it was decided that with the 14% increase on the original budget presented to the board an additional \$27,430.00 could not be justified in today's struggling economy. It was suggested by the board to hire someone that already had the necessary educational training to do the job, thus saving the expense of training someone for that position. Trustee Carlson made a motion to accept the originally proposed 2011/2012 budget presented to the board on April 19th. Trustee Robertson 2nd the motion with Trustee's Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a roll call vote.

Treasurer's Report and Approval of Town Bills ~~ Trustee Robertson made a motion to pay the town bills the motion was 2nd by Trustee Turner and passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a roll call vote.

Public Comments ~~ no public comments.

Adjournment ~~ a motion was made by Trustee Carlson to adjourn the meeting at 5:55 pm, 2nd by Trustee Zeien motion passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Respectfully Submitted
Judy Schabacker Clerk

**BELVIDERE TOWNSHIP BOARD MEETING
8200 FAIRGROUNDS ROAD
BELVIDERE, IL 61008
MAY 24, 2011 5:00 PM**

MINUTES

Call to Order/Roll Call ~~ Supervisor Pat Murphy called the meeting to order at 5:00 pm. The pledges to the Flag were said and roll call taken with the following Board Members present Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy. Also present Clerk Schabacker, Assessor Helnore and Hwy Commissioner Lee. We have a quorum to do business.

Approval of Prior Meeting's Minutes ~~ A motion was made by Trustee Carlson to accept the minutes from the last regular board meeting on May 10th 2011. The motion was 2nd by Trustee Robertson and passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Transfers ~~ there are no transfers.

Reports

Supervisors Report ~~ on Saturday June 11th Belvidere Township will again have the Drug Collection Service at the Township building from 9:00-12:00pm. People can bring their expired and prescription drugs they no longer need to use to the Township for disposal.

Highway Commissioner's Report ~~ road work will begin June 6th on Spring Creek Road. After Spring Creek Road has been completed Orth Road will be worked on.

Assessor's Report ~~ Assessor Helnore stated that her office has completed the land valuation for the 2011 assessment year, she also gave handouts to the board showing the Aggregate Tax Rates for the City of Belvidere from 1985 to 2010 and the Effect of the Senior Assessment Freeze on Belvidere homes from 1999 to 2010.

Clerk's Report ~~ no report at this time.

Trustee's Report ~~ **Trustee Carlson**, no report at this time. **Trustee Robertson**, no report at this time. **Trustee Zeien**, no report at this time. **Trustee Turner**, no report at this time.

Unfinished Business ~~ there is no unfinished business to review at this time.

Legal ~~ there is no legal business to discuss at this time.

New Business ~~ **Road District Tax Levy**, Trustee Zeien made a motion to authorize the Road Commissioner to extend a rate greater than .125 % of the value so assessed for road purposes in said Township and to levy and additional rate of .04 % making a total rate of .165% for the 2011/2012 Tax year to be used for Road Services. The motion was 2nd by Trustee Carlson and passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a roll call vote.

Treasurer's Report and Approval of Town Bills ~~ Trustee Robertson made a motion to pay the town bills the motion was 2nd by Trustee Turner and passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a roll call vote.

Public Comments ~~ No public comments.

Adjournment ~~ a motion was made by Trustee Zeien to adjourn the meeting at 5:12 pm, 2nd by Trustee Turner motion passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Respectfully Submitted
Judy Schabacker Clerk

**BELVIDERE TOWNSHIP BOARD MEETING
8200 FAIRGROUNDS ROAD
BELVIDERE, IL 61008
JUNE 14, 2011 5:00 PM**

MINUTES

Call to Order/Roll Call ~~ Supervisor Pat Murphy called the meeting to order at 5:00 pm. The pledges to the Flag were said and roll call taken with the following Board Members present Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy. Also present Clerk Schabacker, Assessor Helnore and Hwy Commissioner Lee. We have a quorum to do business.

Approval of Prior Meeting's Minutes ~~ A motion was made by Trustee Carlson to accept the minutes from the last regular board meeting on May 24, 2011. The motion was 2nd by Trustee Robertson and passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Transfers ~~ there are no transfers.

Reports

Supervisors Report ~~ 181 people participated in the Medical Drop off Program last Saturday up considerably from last year. Three Pharmacy students and three pharmacists assisted with the program. Andy Ward did a nice job with the landscaping in front of the township building but there is still more work to be done.

Highway Commissioner's Report ~~ Spring Creek Road is almost done then Orth Road will be next. We still don't know when the blacktop will be done.

Assessor's Report ~~ June 29th from 3:00- 6:00pm the Assessor's office will host an open house for retiring Deputy Assessor Linda Treu.

Clerk's Report ~~ the Boone County Conservation District will be hosting an Ice Cream Social Fundraiser at the Gustafson Nature Center 603 N. Appleton Road on Saturday June 25th 3:00-5:00 pm all proceeds will help the Dawson River Road School House Project. The cost is \$5.00 per person.

Trustee's Report ~~ **Trustee Carlson**, no report. **Trustee Robertson**, the BCCA Health Fair at Belvidere North High School was a big success this year. **Trustee Zeien**, will be putting the 2nd annual Harvest Fest information on the township web site, the event is scheduled for October 15, 2011. **Trustee Turner**, no report.

Unfinished Business ~~ no unfinished business.

Legal ~~ nothing to discuss for legal.

New Business ~~**Prevailing Wage Resolution**, Trustee Robertson made a motion to adopt Prevailing Wage Resolution #1-2011. The motion was 2nd by Trustee Zeien and passed with Trustee's Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a roll call vote.

Treasurer's Report and Approval of Town Bills ~~ Trustee Zeien made a motion to pay the town bills the motion was 2nd by Trustee Robertson and passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a roll call vote.

Public Comments ~~ no public comments.

Adjournment ~~ a motion was made by Trustee Zeien to adjourn the meeting at 5:12 pm, 2nd by Trustee Turner motion passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Respectfully Submitted
Judy Schabacker Clerk

**BELVIDERE TOWNSHIP BOARD MEETING
8200 FAIRGROUNDS ROAD
BELVIDERE, IL 61008
JUNE 28, 2011 5:00 PM**

MINUTES

Call to Order/Roll Call ~~ Supervisor Pat Murphy called the meeting to order at 5:00 pm. The pledges to the Flag were said and roll call taken with the following Board Members present Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy. Also present Clerk Schabacker, Assessor Helnore and Hwy Commissioner Lee are not in attendance for today's board meeting. We have a quorum to do business.

Approval of Prior Meeting's Minutes ~~ A motion was made by Trustee Robertson to accept the minutes from the last regular township board meeting on June 14th 2011. The motion was 2nd by Trustee Turner and passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Transfers ~~ there are no transfers.

Reports

Supervisors Report ~~ the "Medical Drop off Program" was a big success. When individuals were asked how they knew about the program the majority of them said the banner in front of the township building was how they found out about it. Gary Klinefelter the Chairman of the Boone County Soil & Water indicated in a letter he sent to the township that 5,049 lbs of expired drugs were collected and will be incinerated. The township received their last grant check for the HVAC work done at the township building in the amount of \$23,000.

Highway Commissioner's Report ~~ per Supervisor Murphy the Hwy Dept ran into some problems on Spring Creek Road, the depth of the road surface was 11-12 inches deeper than the expected 7 inches, making it much harder on the machines used to break it up. Today a downed tree was removed from Shaw Road by the township Hwy Dept.

Assessor's Report ~~ no report at this time.

Clerk's Report ~~ Belvidere North High School is asking Belvidere Township to advertize in their 2011 Fall Seasonal Sports Guide, featuring the Thunder Athletes. The cost range is \$35.00 for a one line patron add to \$875.00 for a full page back cover add. After some discussion by the board they decided they were not interested in advertizing at this time.

Trustee's Report ~~ **Trustee Carlson**, nothing to report at this time. **Trustee Robertson**, there will be an opening on the BCCA Board due to someone moving out of town. **Trustee Zeien**, nothing to report at this time. **Trustee Turner**, nothing to report at this time.

Unfinished Business ~~ no unfinished business to discuss at this time.

Legal ~~ nothing to discuss under legal.

New Business ~~ **Property Maintenance-Andy Ward**, Supervisor Murphy invited the board to tour the outside of the building with Andy Ward to see exactly what is proposed in his landscaping bid. After returning to the boardroom Trustee Zeien made a motion to accept the bid of \$583.00 to replace 14 shrubs and mulching the entire bed on the South side of the building. The bid was 2nd by Trustee Carlson and passed with four ayes and one nay with Trustee's Carlson, Zeien, Turner and Supervisor Murphy indicating aye and Trustee Robertson indicating nay on a roll call vote. Trustee Carlson made a motion to accept the bid of \$1,260.00 to landscape the North side of the building with three 8-9' flowering crabapple trees and one 12-14' hybrid maple tree all trees will be mulched and fertilized, this bid also includes removing the two diseased/stressed linden trees. The motion was 2nd by Trustee Zeien and passed with four ayes and one nay with Trustee's Carlson, Zeien, Turner and Supervisor Murphy indicating aye and Trustee Robertson indicating nay on a roll call vote. **Re-Appoint Wes Hyland to Cemetery Board**, Trustee Carlson made a motion to re-appoint Wes Hyland to the Belvidere Cemetery Board the motion was 2nd by Trustee Turner and passed five ayes no nays with Trustee's Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Treasurer's Report and Approval of Town Bills ~~ Trustee Carlson made a motion to pay the town bills the motion was 2nd by Trustee Robertson and passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a roll call vote.

Public Comments ~~ no public comments.

Closed Session, Discuss Real Property ~~Supervisor Murphy asked the board to go into closed session at 5:49 pm, individuals present for the closed session are Supervisor Murphy, Trustee's Carlson, Robertson, Zeien, Turner and Clerk Schabacker. The board returned from the closed session at 5:55 pm.

Adjournment ~~ a motion was made by Trustee Carlson to adjourn the meeting at 5:56 pm, 2nd by Trustee Turner motion passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Respectfully Submitted
Judy Schabacker Clerk

**BELVIDERE TOWNSHIP BOARD MEETING
8200 FAIRGROUNDS ROAD
BELVIDERE, IL 61008
JULY 12, 2011 5:00 PM**

MINUTES

Call to Order/Roll Call ~~ Supervisor Pat Murphy called the meeting to order at 5:00 pm. The pledges to the Flag were said and roll call taken with the following Board Members present Trustees Carlson, Zeien, Turner and Supervisor Murphy. Also present Clerk Schabacker, Assessor Helnore and Hwy Commissioner Lee. Trustee Robertson is not in attendance for the board meeting tonight. We have a quorum to do business.

Approval of Prior Meeting's Minutes ~~ A motion was made by Trustee Carlson to approve the minutes from the last regular township board meeting on June 28, 2011. The motion was 2nd by Trustee Turner and passed with four ayes no nays and one absent with Trustees Carlson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Transfers ~~ there are no transfers.

Reports

Supervisors Report ~~ nothing to report at this time.

Highway Commissioner's Report ~~ sometime next week the township roads scheduled for black-topping will start and should be done by the end of the month.

Assessor's Report ~~ the Assessor's office is hard at work and has found \$2,000,000 in omitted property which can go on at full value not a prorated value and is not subject to tax caps.

Clerk's Report ~~ the Chamber of Commerce is having an afterhours open house Wednesday July 13th at Dream Homes USA, 1000 Chrysler Drive from 4:30-7:00 pm. Just a reminder this Thursday July 14th is TOI's Educational Conference at Cliff Breakers; registration is from 7:30-8:00 am.

Trustee's Report ~~ **Trustee Carlson**, nothing to report at this time. **Trustee Robertson**, absent nothing to report. **Trustee Zeien**, nothing to report at this time. **Trustee Turner**, nothing to report at this time.

Unfinished Business ~~ no unfinished business to discuss.

Legal ~~ nothing to discuss for legal.

New Business ~~ no new business to discuss.

Treasurer's Report and Approval of Town Bills ~~ Trustee Carlson made a motion to pay the town bills the motion was 2nd by Trustee Zeien and passed with four ayes no nays and one absent with Trustees Carlson, Zeien, Turner and Supervisor Murphy indicating aye on a roll call vote.

Public Comments ~~ Kim Helnore said his power went out at 4:30 today and wanted to know what was going on? The comment from the board was that maybe ComEd was working on power lines do to the recent storm.

Closed Session ~ To Discuss Real Property, Supervisor Murphy made a motion that the board go into closed session at 5:12 pm and asked that the board be present along with clerk Schabacker and Paul Ollmann of Ollmann, Ernest, Martin Architect's. The motion passed with four ayes no nays and one absent on a voice vote. The board came out of closed session at 5:35 pm.

Trustee Carlson made a motion to authorize Supervisor Pat Murphy to enter into a contract to purchase the Eagle's property located at 110 W. Locust Street in Belvidere, IL for the purchase price of \$150,000. The motion was 2nd by Trustee Zeien and passed with four ayes no nays and one absent with Trustee's Carlson, Zeien, Turner and Supervisor Murphy indicating aye on a roll call vote.

Adjournment ~~ a motion was made by Trustee Zeien to adjourn the meeting at 5:38 pm, 2nd by Trustee Turner motion passed with four ayes no nays and one absent with Trustees Carlson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Respectfully Submitted
Judy Schabacker Clerk

**BELVIDERE TOWNSHIP BOARD MEETING
8200 FAIRGROUNDS ROAD
BELVIDERE, IL 61008
JULY 26, 2011 5:00 PM**

MINUTES

Call to Order/Roll Call ~~ Supervisor Pat Murphy called the meeting to order at 5:00 pm. The pledges to the Flag were said and roll call taken with the following Board Members present Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy. Also present Clerk Schabacker, Assessor Helmore and Hwy Commissioner Lee. We have a quorum to do business.

Approval of Prior Meeting's Minutes ~~ A motion was made by Trustee Robertson to approve the minutes from the last regular township board meeting on July 12, 2011. The motion was 2nd by Trustee Carlson and passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Transfers ~~ there are no transfers.

Reports

Supervisors Report ~~ William Charles is planning an asphalt plant on business 20 at the Winnebago/Boone Co. line. At this time we don't know if it will be on the Winnebago or Boone Co. side. Supervisor Murphy has received numerous calls from concerned citizens about the proposed asphalt plant.

Highway Commissioner's Report ~~ Spring Creek Road is scheduled to be blacktopped tomorrow morning at 7:00 am, after that is completed Orth Road will be done. The township road crew is still cleaning up brush.

Assessor's Report ~~ no report at this time.

Clerk's Report ~~ Clerk Judy Schabacker has called for a Special Town Meeting which will be held Friday August 5th at 6:00 pm in the lower level of the township building. The meeting is to discuss the proposed purchase of the Eagles Club building at 110 West Locust St. in Belvidere for the purpose of activities for local youth.

Trustee's Report ~~ **Trustee Carlson**, no report at this time. **Trustee Robertson**, no report at this time. **Trustee Zeien**, no report at this time. **Trustee Turner**, no report at this time.

Unfinished Business ~~ **Acquisition of the Eagles Club**, Trustee Carlson has been in discussion with local Township Attorney John Maville regarding the possible purchase of the Eagle's Club on Locust St. in Belvidere. Supervisor Murphy introduced John Kaufield President of the Belvidere YMCA. Mr. Kaufield stated that the YMCA Board of Directors and staff are very excited about working with the Township regarding the possible purchase of the Eagle's Club, and being able to add additional programs for local youth.

Legal ~~ nothing to discuss for legal.

New Business ~~ **NATaT Conference, Washington**, if anyone is interested the deadline is August 9th to sign up. **TOI Conference-Springfield**, early sign up is October 21st and the conference is scheduled for November 6-8th.

Treasurer's Report and Approval of Town Bills ~~ Trustee Zeien made a motion to pay the town bills the motion was 2nd by Trustee Carlson and passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a roll call vote.

Public Comments ~~ Assessor Diann Helnore asked why the township is buying the Eagle's Club. Supervisor Murphy stated that it is within the corporate powers of the township to be able to do this and provide much needed youth programs in our community. Kim Helnore asked about the YMCA leasing the building. Supervisor Murphy stated that it would be done on the same order as the township building on 5th Ave which is being used by the BCCA (Boone County Council on Aging) to store the buses used by the BCCA to transport seniors.

Adjournment ~~ a motion was made by Trustee Robertson to adjourn the meeting at 5:25 pm, 2nd by Trustee Turner motion passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Respectfully Submitted
Judy Schabacker Clerk

**SPECIAL TOWN MEETING
BELVIDERE TOWNSHIP
8200 FAIRGROUNDS ROAD
BELVIDERE, IL 61008
AUGUST 5, 2011 6:00 PM**

**THE PURPOSE OF THE MEETING IS TO DISCUSS THE POTENTIAL
PURCHASE OF THE REAL PROPERTY LOCATED AT
110 W. LOCUST ST. IN BELVIDERE, IL 61008**

MINUTES

Call to Order ~~ Clerk Judy Schabacker called the Special Town Meeting to order at 6:24 pm. The late start was due to checking in all those in attendance with the active voter list for Belvidere Township.

Selection of Moderator ~~ Clerk Schabacker asked for nominations from the floor for Moderator. Diann Helnore nominated Les Reid for Moderator, Mr. Reid declined the nomination. Joe Capovilla nominated Dave Gallano for Moderator. Cathy Cadie nominated John Wolf for Moderator. Dan Snow nominated John Maville for Moderator, Mr. Maville stated that he did not reside in Belvidere Township so would not be able to act as Moderator. Les Reid made a motion that nominations be closed for Moderator and that the motion be confirmed by a voice vote, Bill Wolf 2nd the motion to end nominations for Moderator. The motion passed to close nomination for Moderator with all those in attendance indicating aye on a voice vote. Clerk Schabacker called for a voice vote for moderator which indicated a tie vote, Francis Egan made a motion to use a show of hands for the selection of Moderator. The motion was 2nd by Ray Pendzinski; the count was taken by Attorney John Maville. With a show of hands John Wolf received 32 votes and Dave Gallano received 34 votes. Dave Gallano was sworn in as Moderator by Clerk Schabacker. Clerk Schabacker asked for a motion and a dollar amount to pay our Moderator for tonight's meeting. Pat Murphy made a motion to pay the Moderator \$50.00 for conducting tonight's meeting. The motion was 2nd by Francis Egan and passed with Paul Larson indicating nay and all others in attendance indicating aye on a voice vote.

Pledge of Allegiance ~~ Moderator Dave Gallano led those attending the Special Town Meeting in the pledge to the Flag.

Introductory Remarks Regarding Purpose of Meeting ~~ Moderator Gallano asked for introductory remarks from Pat Murphy. Mr. Murphy explained the Township Boards purpose for wanting to acquire the Eagle's Club building in Belvidere. Pat Murphy stated the building would be used for youth programs in our community and the Township would work with the YMCA to furnish those programs. Pat Murphy introduced YMCA Board President John Kauffield and Director Jennifer Jackie to explain some of the programs they would like to offer our area youth if they had the needed space.

After the introductory remarks were made, Mr. Murphy made a motion to adopt the following Resolution; I move that the Township Board purchase the real property at 110 West Locust Street Belvidere, Illinois; that funds from the General Fund be used for that purchase; that no borrowing be made for that purchase; and that the Township use that property to provide programs to meet the needs of local youth, and to provide, generally, services to the residents of the Township as specified in 60ILCS 1/85-13. The motion was 2nd by Crayton Leach.

Public Comments ~ Moderator Gallano opened the floor to public comments but asked that those comments be limited to two minutes. The public directed their questions to Pat Murphy. Many questions and comments were made by those in attendance such as. What is the square footage of the building? What is going to be the total cost of rehabbing the building to bring it up to standard? Why are we offering to pay \$150,000 which is more than what the Assessor has it valued for? Has an asbestos study been done? Has the building been sprinkled, if not does it need to be sprinkled? Has a phase one study been done? Have the ADA requirements been met or are they required? Are there easements on the property? Are there environmental issues with the property such as mold? Has a feasibility study been done? Is this a legal investment for township reserves? Why not donate money to other local organizations so they could expand their youth programs? Why are we in such a rush to do this? Pat Murphy stated that he did not have answers to all the questions at this time. Debbie Carlson (a Trustee on the Township Board) stated that the entire Board of Trustees felt this was an opportunity they didn't want to pass up or risk losing; they were all in agreement on this. A motion was made by Tim Malone to close the Public Comments Discussion and call the question to a vote. The motion was 2nd by Ray Pendzinski. Before a vote could be taken Les Reid called point of order and made a motion to proceed before a vote on the motion by Tim Malone is called. Les Reid made a motion to defer the vote on purchasing the Eagles Club building until the next primary election when the question to purchase the building would be put on a ballot for referendum, or some other meeting date chosen by those present, if a referendum is not chosen. This would give ample time to have all the questions brought up by the public tonight answered. This motion was 2nd by Cathy Cadie. Tim Malone asked to withdraw his motion and Ray Pendzinski asked to withdraw his 2nd to Tim Malone's motion. Local Township Attorney John Maville stepped in to help clarify what was going on. Mr. Maville asked if both Tim Malone and Ray Pendzinski had intended to withdraw both the motion made and the 2nd to that motion. They both stated that was their intent. Attorney Maville asked Mr. Reid to clarify his motion to the earlier motion to adopt a Resolution made by Pat Murphy. Mr. Reid said forget the other motion on the floor this is another motion to be considered and proceeded to make a new motion stating that he would like to make a motion to table this action subsequent to the next primary election referendum or date subsequent to that for a vote. Moderator Gallano asked the women who 2nd the motion for her name she stated her name as Jan Shugrue. Moderator Gallano then asked for a show of hands in favor of the new motion made by Mr. Reid and asked if Attorney Maville would do the count. Attorney Maville counted 38 in favor of the motion to table the vote until the next primary election referendum. A show of hands was asked for all of those opposed to tabling the motion, seeing that there were fewer votes opposed to tabling the motion the motion passed to table until the next primary election referendum. Moderator Gallano then asked for a motion to adjourn the Special Town Meeting.

Adjournment ~ a motion was made by Dan Snow to adjourn the meeting at 7:36 pm, 2nd by Ray Pendzinski motion passed with all individuals present indicating aye on a voice vote.

Respectfully Submitted
Judy Schabacker Clerk

**BELVIDERE TOWNSHIP BOARD MEETING
8200 FAIRGROUNDS ROAD
BELVIDERE, IL 61008
AUGUST 9, 2011 5:00 PM**

MINUTES

Call to Order/Roll Call ~~ Supervisor Pat Murphy called the meeting to order at 5:00 pm. The pledges to the Flag were said and roll call taken with the following Board Members present Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy. Also present Clerk Schabacker, Assessor Helnore and Hwy Commissioner Lee. We have a quorum to do business.

Approval of Prior Meeting's Minutes ~~ A motion was made by Trustee Carlson to approve the minutes from the last regular township board meeting on July 26, 2011. The motion was 2nd by Trustee Robertson and passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Transfers ~~ there are no transfers.

Reports

Supervisors Report ~~ last week Rockford Blacktop spoke with Supervisor Murphy and Hwy Commissioner Lee about the new batch plant planned for Business 20 at the County Line. The Township is concerned about the truck traffic doing damage to Shaw Road.

Highway Commissioner's Report ~~ Hwy Commissioner Lee stated that the Township Road District will be receiving an extra \$17,522.00 of Motor Fuel Tax Money through the County. He has also received two bids for fencing to be installed along the West side of Road District property from Dach Fence for \$2,880 and a bid from Rockford Fence for \$3,672. County Treasurer Curt Newport said the Township Road District would be \$38,000 short in tax money because the Village of Cherry Valley had not been given their share of the Road Tax Money from 2002-2008 for their share of the roads in Boone County. The Road District will receive 75% of \$38,880 for reimbursement due to the cost of cleanup from our last storm. Spring Creek Road is done except for being painted and shouldered.

Assessor's Report ~~ Assessor Helnore stated that today her office just completed their work for the 2011 assessment year and will be posting and turning over their books the rest of this week. Their work shows a drop in values of 10.78% for the 2011 assessment year. Assessor Helnore also said she has a new person starting next Tuesday the 16th.

Clerk's Report ~~ no report at this time.

Trustee's Report ~~ **Trustee Carlson**, nothing new to report. **Trustee Robertson**, the BCCA will be out to the Boone County Fair this week so if anyone needs some water or just to rest be sure and stop in. **Trustee Zeien**, the minutes on the web site have been updated. **Trustee Turner**, thanked those working in the Assessor's office for keeping all the new landscape watered.

Unfinished Business ~ Acquisition of Eagles Club, Supervisor Murphy introduced Attorney Keri-Lyn Krafthefer with the firm Ancel Glink this firm writes the Legal Handbook for (TOI) Township Officials of Illinois. Attorney Krafthefer stated that Board should do two things, go ahead with the tests necessary to address everyone's concerns with the building and secondly call for another Special Meeting of Electors to get the item off the table. Supervisor Murphy asked the Board if they wanted to go forward with the purchase to use the building for Youth Services and Community projects. Trustee Robertson made a motion to authorize the necessary environmental tests related to the property and to address the concerns of the electors related to the possible acquisition of the property at 110 W. Locust. The motion was 2nd by Trustee Zeien and was opened for discussion by Supervisor Murphy. Trustee Turner asked if we had a dollar amount for all the testing that would be needed; Supervisor Murphy stated that he did not. Trustee Robertson said we can't answer the questions that have been asked if we don't have the testing done. Trustee Robertson called for the question 2nd by Trustee Carlson. Motion passed with four ayes and one nay with Trustee's Carlson, Robertson, Zeien and Supervisor Murphy indicating aye and Trustee Turner indicating nay on a roll call vote. Supervisor Murphy stated this would be discussed at our next board meeting on August 23rd Attorney Krafthefer said before another Special Town Meeting could be called the Township Board would have to file a request with the Township Clerk and the meeting would have to take place in 14 to 45 days after that and advertized in the local paper along with the meeting agenda 10 days prior to the meeting. Supervisor Murphy asked for a motion to put on the meeting agenda for the August 23rd board meeting to call for a Special Town Meeting at a designated date. Trustee Carlson made the motion, the motion was 2nd by Trustee Zeien and passed with five ayes no nays with Trustee's Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a roll call vote.

Legal ~ no legal business to discuss tonight.

New Business ~ no new business to discuss.

Treasurer's Report and Approval of Town Bills ~ Trustee Zeien made a motion to pay the town bills the motion was 2nd by Trustee Robertson and passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a roll call vote.

Public Comments ~ Bill Wolf asked that when another Special Town Meeting is called that it be put in more than one newspaper. Vicky Buhl asked if we had the actual wording of the motion made at the Special Town Meeting on Friday August 5th. Clerk Schabacker responded that those minutes are not done and that she is still working on them. Cathy Ward asked if we had ruled out a referendum. Supervisor Murphy said the board has not discussed a referendum. Assessor Helnore thought the motion made by Mr. Reid at the Special Town Meeting August 5th was to table the action and go to referendum. Local Township Attorney John Maville stated that he didn't think you could put conditions on a motion to table. Attorney Maville felt that all we have now is a motion to table. Cathy Cadie is not concerned with just the environment issues the price, financial interests, rental agreements, repair costs are her other concerns. Matt Branom wanted to commend the Township for being in the red and being fiscally responsible when others are not.

Adjournment ~ a motion was made by Trustee Robertson to adjourn the meeting at 5:45 pm, 2nd by Trustee Turner motion passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Respectfully Submitted
Judy Schabacker Clerk

**BELVIDERE TOWNSHIP BOARD MEETING
8200 FAIRGROUNDS ROAD
BELVIDERE, IL 61008
August 23, 2011 5:00 PM**

MINUTES

Call to Order/Roll Call ~~ Supervisor Pat Murphy called the meeting to order at 5:00 pm. The pledges to the Flag were said and roll call taken with the following Board Members present Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy. Also present Clerk Schabacker, Assessor Helnore and Hwy Commissioner Lee. We have a quorum to do business.

Approval of Prior Meeting's Minutes ~~ A motion was made by Trustee Zeien to approve the minutes from the last regular township board meeting on August 9, 2011. The motion was 2nd by Trustee Robertson and passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Transfers ~~ there are no transfers.

Reports

Supervisors Report ~~ no report at this time.

Highway Commissioner's Report ~~ Rich met with the Mayor on the Rockford Blacktop situation on Business Route 20 near the Winnebago County Line. The Hwy Dept. is still working with Caledonia and have about 3/10's of a mile of shoulder work left to do.

Assessor's Report ~~ the Assessor's 2011 work was completed and handed in on August 15th. Work has begun on the 2012 assessment year in the City of Belvidere with information going onto the Assessor's web site informing the public what is going on and which section of town they will be working in. Assessor Helnore passed out a graph to the Board showing Belvidere Township home sales comparing arms length transactions (no foreclosures or distressed sales) against all sales which include foreclosures and distressed sales. These sales are from the year 2000 to 2011.

Clerk's Report ~~ no report at this time.

Trustee's Report ~~ **Trustee Carlson**, nothing to report at this time. **Trustee Robertson**, the BCCA booth at the Boone County Fair went over well. The BCCA'S Fall Dinner will be September 13th at the Belvidere Moose. **Trustee Zeien**, no report at this time. **Trustee Turner**, no report at this time.

Unfinished Business ~~ **Acquisition of the Eagles Club**, Supervisor Murphy introduced local Architect Paul Ollmann who has been asked to do a study on the Eagles Club Building for the Township. Mr. Ollmann stated that the Township also hired Anderson Environmental to do a study on the building that report has not been completed at this time. Mr. Ollmann said that so far the only lead in the building

would be the two bomb shelter doors in the lower level (the building was constructed as a shelter). There is some 9 x 9 floor tile in one small room of the building that usually indicates asbestos, but it does look like most asbestos has been abated. The building is sound structurally built mainly of concrete and cement block you can spend as little or as much as you want. Mr. Ollmann stated that he will do a structured report to let the Township know what needs to be done to get the building up and running and what could be done over time if desired. Any further action has been put on hold until more information comes in regarding the condition of the building.

Legal ~~ there is no business to conduct under legal tonight.

New Business ~~ there is no new business to be discussed tonight.

Treasurer's Report and Approval of Town Bills ~~ Trustee Robertson made a motion to pay the town bills the motion was 2nd by Trustee Carlson and passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a roll call vote.

Public Comments ~~ Karen Schrader asked if the Township Board has extended the closing date on the contract to purchase the Eagles Club building? Local Township Attorney John Maville stated that he has contacted the Eagles Club and informed them that the contract should be cancelled.

Adjournment ~~ a motion was made by Trustee Carlson to adjourn the meeting at 5:18 pm, 2nd by Trustee Turner motion passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Respectfully Submitted
Judy Schabacker Clerk

**BELVIDERE TOWNSHIP BOARD MEETING
8200 FAIRGROUNDS ROAD
BELVIDERE, IL 61008
SEPTEMBER 13, 2011 5:00 PM**

MINUTES

Call to Order/Roll Call ~~ Supervisor Pat Murphy called the meeting to order at 5:00 pm. The pledges to the Flag were said and roll call taken with the following Board Members present Trustees Carlson, Zeien, Turner and Supervisor Murphy. Trustee Robertson is unable to attend tonight's board meeting. Also present Clerk Schabacker, Assessor Helnore, Hwy Commissioner Lee and Attorney Trisha Smith our local township attorney. We have a quorum to do business.

Approval of Prior Meeting's Minutes ~~ A motion was made by Trustee Carlson to approve the minutes from the last regular township board meeting on August 23, 2011. The motion was 2nd by Trustee Zeien and passed with four ayes no nays and one absent with Trustees Carlson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Transfers ~~ there are no transfers.

Reports

Supervisors Report ~~ no report at this time.

Highway Commissioner's Report ~~ no report at this time.

Assessor's Report ~~ the assessment office web site has been updated, 100 homes a day are being assessed by the office staff. The assessment office will extend their hours in November to assist people with their tax appeals. Thursday Nov. 10th & 17th the office will be open until 6:00 pm and Saturday Nov. 12th & 19th the office will be open from 9-1:00 pm.

Clerk's Report ~~ no report at this time.

Trustee's Report ~~ **Trustee Carlson**, no report at this time. **Trustee Robertson**, not in attendance for tonight's meeting. **Trustee Zeien**, no report at this time. **Trustee Turner**, no report at this time.

Unfinished Business ~~ **Acquisition of the Eagles Club**, Supervisor Murphy introduced Architect Paul Ollmann and Jennifer Anderson from Anderson Environmental to give their assessment of the Eagle's Club building. Anderson Environmental did the Stage 1 study on the property. They found lead in some of the lower level doors which would only be a concern if and when those doors would be removed. Asbestos was found in some of the floor tile and in wrapping on some of the pipes you could do a patch and repair on the pipe wrapping or you could do the abatement, again nothing would have to be done at this time unless the building were to be remodeled then you would have to have a licensed contractor trained in asbestos abatement do the work. Architect Paul Ollmann gave a report on the overall condition of the building. The building is a poured concrete and cement block building and was constructed as a fallout shelter.

The building appears to be a structurally sound building. The two items needing attention would be the roof this could be patched or recoated and the mechanical systems, heating; cooling etc these could use some updating. All other aspects of the building are in good repair. Mr. Ollmann met with Lesa Morelock Director of the City Building & Zoning Dept. and Craig Wilcox Fire Inspector with the City Fire Dept. According to a letter received by Mr. Ollmann which indicated that nothing would be required by the City Building Dept. or the City Fire Dept in order to open the building for the intended use by the township. Supervisor Murphy opened up the floor for questions from the public limiting questions to two minutes. Questions were directed to Architect Paul Ollmann and Jennifer Anderson with Anderson Environmental. After all the questions were answered the board moved on with other business.

Legal ~~ nothing to discuss for legal tonight.

New Business ~~ **Shaw Road Truck Traffic**, resident Jack Wolf requested this topic be put on the agenda for tonight's meeting he is concerned that the traffic at the intersection of Shaw Rd. and Regina needs to be looked at. He feels that there needs to be a right hand turn lane at that intersection. The traffic moves very fast which creates a dangerous situation at that intersection. Mr. Steve Syimes a neighbor of Mr. Wolf's attested to what Mr. Wolf had to say. Mr. Lee the Township Hwy Commissioner will be looking into this.

Harvest Fest, will be held on Saturday Oct. 15th Dan Roddewig Director of the Belvidere Park District has asked the Township if they would be a sponsor, the cost would be \$50.00 the board will consider the request.

Door Locks, Supervisor Murphy has asked the board for their thoughts on installing a coded lock system on the township front door. The lock would operate by coding in certain numbers when those numbers are keyed into the lock it would open but the coded numbers would only be good for a couple of hours after which they would no longer work. The reason for doing this is that the building is being used by a lot of local non-profit agencies and also government agencies it is a time consuming effort for Supervisor Murphy to unlock and lock up the building after each group has used it. Supervisor Murphy will be looking into the cost to see if it would be feasible.

Treasurer's Report and Approval of Town Bills ~~ Trustee Zeien made a motion to pay the town bills the motion was 2nd by Trustee Turner and passed with four ayes no nays and one absent with Trustees Carlson, Zeien, Turner and Supervisor Murphy indicating aye on a roll call vote.

Public Comments ~~ no public comments.

Adjournment ~~ a motion was made by Trustee Carlson to adjourn the meeting at 6:20 pm, 2nd by Trustee Turner motion passed with four ayes no nays and one absent with Trustees Carlson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Respectfully Submitted
Judy Schabacker Clerk

**BELVIDERE TOWNSHIP BOARD MEETING
8200 FAIRGROUNDS ROAD
BELVIDERE, IL 61008
SEPTEMBER 27, 2011 5:00 PM**

MINUTES

Call to Order/Roll Call ~~ Supervisor Pat Murphy called the meeting to order at 5:00 pm. The pledges to the Flag were said and roll call taken with the following Board Members present Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy. Also present Clerk Schabacker, Assessor Helnore and Hwy Commissioner Lee. We have a quorum to do business.

Approval of Prior Meeting's Minutes ~~ A motion was made by Trustee Carlson to approve the minutes from the last regular township board meeting on September 13, 2011. The motion was 2nd by Trustee Robertson and passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Transfers ~~ there are no transfers.

Reports

Supervisors Report ~~ it was brought to the boards attention that TOI (Township Officials of Illinois) have scheduled their Annual Educational Conference November 6-8th in Springfield, all of the board members will be attending the meeting. This will conflict with the township board meeting scheduled for November 8th. Trustee Robertson made a motion to change the November board meeting schedule and have only one meeting that month on November 15th. The motion was 2nd by Trustee Carlson and passed with five ayes no nays on a roll call vote.

Highway Commissioner's Report ~~ no report at this time.

Assessor's Report ~~ no report at this time.

Clerk's Report ~~ on Saturday October 15th the Boone County Highway Dept. will have a Electronics Recycling Day from 9:00am-1:00pm. Residents can drop off their old household electronics free of charge.

Trustee's Report ~~ **Trustee Carlson**, one of the 1950's graduating classes donated a bench to be placed in front of the Community Building. **Trustee Robertson**, the BCCA had a successful dinner fundraiser at the Belvidere Moose club this month. The BCCA is preparing for the Fall Fundraiser "Jewells to Jeans". The State is still four to five months behind on funds owed to the BCCA. Trustee Zeien, the minutes are up to date on the township web site. **Trustee Turner**, nothing to report at this time.

Unfinished Business ~~ **Acquisition of Eagles Club**, Trustee Turner made a motion to hold a Special Town Meeting on October 18th at 6:00 pm at the Community Building located at 111 W. First Street Belvidere, IL 61008 for the consideration of and action on a Resolution authorizing the Township to purchase real property located at 110 West Locust Street in Belvidere, Illinois giving the Township Board the power to effectuate said purchase and designating the use of the property. The Board presented Clerk Schabacker a written request to hold such a meeting signed by Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy, the motion and was 2nd by Trustee Robertson and passed with five ayes no nays on a roll call vote.

Shaw Road, according to Highway Commissioner Lee there is nothing new to report on issues with Shaw Road.

Legal ~~ nothing new to discuss under legal.

New Business ~~ **Belvidere/Boone Co. Food Pantry**, Linda Clark, Executive Director of the Belvidere/Boone Co. Food Pantry spoke to the Board about reduced funding from organizations and how it has affected their ability to help those in need. Ms. Clark has asked the Board for assistance.

Treasurer's Report and Approval of Town Bills ~~ Trustee Robertson made a motion to pay the town bills the motion was 2nd by Trustee Zeien and passed with Trustee's Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a roll call vote.

Public Comments ~~ no public comments.

Closed Session ~~ **Review Closed Session Minutes**, Supervisor Murphy asked those present to clear the room at 5:23pm so the Board could go into closed session. Those attending the closed session are Trustee's Carlson, Robertson, Zeien, Turner, Clerk Schabacker and Supervisor Murphy. The Board came out of closed session at 5:33pm. Trustee Robertson made a motion to open to the public the following closed session minutes for 2-9-2010 and 3-22-2011. The motion was 2nd by Trustee Zeien and passed with five ayes no nays on a roll call vote.

Adjournment ~~ a motion was made by Trustee Robertson to adjourn the meeting at 5:36 pm, 2nd by Trustee Zeien motion passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Respectfully Submitted
Judy Schabacker Clerk

**BELVIDERE TOWNSHIP BOARD MEETING
8200 FAIRGROUNDS ROAD
BELVIDERE, IL 61008
OCTOBER 11, 2011 5:00 PM**

MINUTES

Call to Order/Roll Call ~ Supervisor Pat Murphy called the meeting to order at 5:00 pm. The pledges to the Flag were said and roll call taken with the following Board Members present Trustees Carlson, Robertson, Zeien and Supervisor Murphy. Trustee Turner is unable to attend the meeting tonight. Also present Clerk Schabacker, Assessor Helnore and Hwy Commissioner Lee. We have a quorum to do business.

Approval of Prior Meeting's Minutes ~ A motion was made by Trustee Carlson to approve the minutes from the last regular township board meeting on September 27, 2011. The motion was 2nd by Trustee Robertson and passed with four ayes no nays and one absent with Trustees Carlson, Robertson, Zeien and Supervisor Murphy indicating aye on a voice vote.

Transfers ~ there are no transfers.

Reports

Supervisors Report ~ no report at this time.

Highway Commissioner's Report ~ **4-Way Stop Requests**, the Highway Dept. is still out mowing the roadways. There has been a request for a four way stop at Olsen & Spring Creek Roads also a request for Beaver Valley & Squaw Prairie Roads. A traffic count and further information is pending.

Assessor's Report ~ October 21st the Boone County Journal will be publishing the Assessments changes for tax year 2011. Copies of reports from the Supervisor of Assessments office were given to the Board.

Clerk's Report ~ no report at this time.

Trustee's Report ~ **Trustee Carlson**, nothing new to report at this time. **Trustee Robertson**, nothing new to report at this time. **Trustee Zeien**, a link to the Assessor's web site from the Township web site has been completed so there will be no further maintenance required from the township regarding the Assessor's web site. **Trustee Turner**, not in attendance no report.

Unfinished Business ~ **Acquisition of the Eagles Club**, a reminder that a public meeting will be held at 6:00 pm on October 18th at the Community Building regarding the purchase of the Eagles Club.

Legal ~ there is nothing to discuss under legal business tonight.

New Business ~~ there is no new business to discuss at this time.

Treasurer's Report and Approval of Town Bills ~~ Trustee Robertson made a motion to pay the town bills the motion was 2nd by Trustee Zeien and passed with four ayes no nays and one absent with Trustees Carlson, Robertson, Zeien and Supervisor Murphy indicating aye on a roll call vote.

Public Comments ~~ Jyothl Gondi a resident of Belvidere Township spoke of her concern for the intersection at Olsen & Spring Creek Roads. She had an accident at the intersection and attributed it to poor visibility and thinks a four way stop is the only answer.

Adjournment ~~ a motion was made by Trustee Robertson to adjourn the meeting at 5:44 pm, 2nd by Trustee Carlson motion passed with four ayes no nays and one absent with Trustees Carlson, Robertson, Zeien and Supervisor Murphy indicating aye on a voice vote.

Respectfully Submitted
Judy Schabacker Clerk

**BELVIDERE TOWNSHIP BOARD MEETING
8200 FAIRGROUNDS ROAD
BELVIDERE, IL 61008
OCTOBER 25, 2011 5:00 PM**

MINUTES

Call to Order/Roll Call ~ Supervisor Pat Murphy called the meeting to order at 5:00 pm. The pledges to the Flag were said and roll call taken with the following Board Members present Trustee's Robertson, Zeien, Turner and Supervisor Murphy. Trustee Carlson will be joining the meeting shortly. Also present Clerk Schabacker and Hwy Commissioner Lee, Assessor Helnore is unable to attend tonight's meeting. We have a quorum to do business.

Approval of Prior Meeting's Minutes ~ A motion was made by Trustee Robertson to approve the minutes from the last regular township board meeting on October 11, 2011. The motion was 2nd by Trustee Zeien and passed with Trustees Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Transfers ~ there are no transfers.

Reports

Supervisors Report ~ no report at this time.

Highway Commissioner's Report ~ no report at this time.

Assessor's Report ~ Assessor Helnore is not in attendance but did have a handout for the Board Members.

Clerk's Report ~ Hometown Christmas 2011 Tree Decorating Contest will again be at the Community Building Complex this year. If the Township would like to participate the cost is \$30.00 and includes a live tree and stand. The Township would have to supply the lights and decorations and actually do the decorating themselves. After the contest the tree would be given to a needy family. Handouts were given to the board from the local University of Illinois Extension office with dates and times for Tele-Institutes free of charge to Government agencies.

Trustee's Report ~ **Trustee Carlson**, nothing to report at this time. **Trustee Robertson**, nothing to report at this time. **Trustee Zeien**, nothing at this time. **Trustee Turner**, nothing at this time.

Unfinished Business ~ **Acquisition of the Eagles Club**, Trustee Zeien made a motion to remove from the agenda the Acquisition of the Eagles Club the motion was 2nd by Trustee Robertson and passed with four ayes no nays and one absent on a voice vote.

Trustee Carlson joined the meeting at 5:15 pm.

Traffic Studies/Stop Signs/Weight Limits, Trustee Robertson made a motion to move public input up on the agenda so the public could have input and speak on the Traffic Studies topic the motion was 2nd by Trustee Zeien and passed with four ayes no nays and one absent on a voice vote. The individuals present tonight are concerned about the heavy truck traffic on Shaw Road due to the opening of a new batch plant at Business 20 and the Boone/Winnebago County line.

Legal ~~ nothing new to discuss under legal tonight.

New Business ~~ **Gary Kuhls-Auditor Report**, Auditor Gary Kuhls gave each Board Member a copy of the Audit prepared by his company and went over in detail all aspects of the Audit. After discussion by the Board Members Trustee Robertson made a motion to approve the Audit prepared by Gary Kuhls and Company with an addendum to note #1 on page 21 of the audit regarding Compensated Absences for the union employee's in the Assessor's office to make sure that it adheres to the Union Contract. The motion was 2nd by Trustee Carlson and passed with five ayes no nays with Trustee's Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a roll call vote.

Disposal of old office equipment, Assessor Helnore had asked to have this on the agenda but is not in attendance and did not explain to the Board prior to the meeting exactly what office equipment was to be disposed of nor the procedures for disposal. The board would like some clarification on this.

Treasurer's Report and Approval of Town Bills ~~ Trustee Robertson made a motion to pay the town bills the motion was 2nd by Trustee Zeien and passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a roll call vote.

Public Comments ~~ Cathy Ward asked that the Township Board consider a donation to the Belvidere/Boone County Food Pantry.

Adjournment ~~ a motion was made by Trustee Robertson to adjourn the meeting at 6:15 pm, 2nd by Trustee Turner motion passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Respectfully Submitted
Judy Schabacker Clerk

**BELVIDERE TOWNSHIP BOARD MEETING
8200 FAIRGROUNDS ROAD
BELVIDERE, IL 61008
NOVEMBER 15, 2011 5:00 PM**

MINUTES

Call to Order/Roll Call ~~ Supervisor Pat Murphy called the meeting to order at 5:00 pm. The pledges to the Flag were said and roll call taken with the following Board Members present Trustees Carlson, Zeien, Turner and Supervisor Murphy. Also present Clerk Schabacker, Assessor Helnore and Hwy Commissioner Lee. We have a quorum to do business. Trustee Robertson joined the meeting at 5:15pm.

Approval of Prior Meeting's Minutes ~~ A motion was made by Trustee Carlson to approve the minutes from the last regular township board meeting on October 25, 2011. The motion was 2nd by Trustee Zeien and passed with four ayes no nays and one absent with Trustees Carlson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Transfers ~~ there are no transfers.

Reports

Supervisors Report ~~ no report at this time.

Highway Commissioner's Report ~~ no report at this time.

Assessor's Report ~~ the final day to appeal your property assessment is November 21st, last year the Assessor's office had over 500 appeals and this year only 102 so far. The new deputy Assessor Anita Taylor has made her 90 day probationary period. With her probationary period being met she is entitled to medical coverage per the Personnel Policy Manuel on the next day after meeting her 90 day probationary period. The policy written with our insurance carrier states that coverage begins on the 1st day of the month after the 90 day probationary period. This would leave Anita Taylor without medical coverage for a two week period. Assessor Helnore is asking for a two week bridge policy for Anita which she said she has the funds available to do this.

Clerk's Report ~~ December 3rd there is a pancake breakfast fundraiser at Applebee's in Belvidere to support the American Cancer Society. The tickets are \$5.00 per person and goes from 8:00am to 10:00am. If anyone is interested you can contact Dave Oblinger at 815-543-2954.

Trustee's Report ~~ **Trustee Carlson**, no report at this time. **Trustee Robertson**, no report. **Trustee Zeien**, no report. **Trustee Turner**, no report.

Unfinished Business ~ Traffic Studies/Stop Signs/Weight Limits, Hwy Commissioner Lee discussed the weight limits on Shaw Road with Brent Anderson the Director of Public Works for the City of Belvidere. According to Hwy Commissioner Lee, Mr. Anderson doesn't see a need to post the Southern half of Shaw Road which the City has jurisdiction over.

Disposal of old office equipment, the Assessor's office disposed of old used office equipment during a county wide program at the County Highway Department. Trustee Zeien made a motion that in the future the Supervisor personally reviews any Township assets that are slated for disposal. The motion was 2nd by Trustee Carlson with an amendment to the motion by Supervisor Murphy to include the approval of the items that have already been disposed of by the Assessor's office. The motion passed with five ayes no nays on a voice vote.

Legal ~ nothing to discuss for legal.

New Business ~ Truth in Taxation Certificate/Tax Levy. Trustee Robertson made a motion to adopt the Truth in Taxation Certificate/Tax Levy for the 2011/2012 tax year. The motion was 2nd by Trustee Carlson and passed with five ayes no nays with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a roll call vote. Supervisor Murphy pointed out that the Tax Levy is .01% less than the previous Levy.

Treasurer's Report and Approval of Town Bills ~ Trustee Robertson made a motion to pay the town bills the motion was 2nd by Trustee Turner and passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a roll call vote.

Public Comments ~ Supervisor Murphy asked that all comments be kept to two minutes. Cathy Ward gave a report to all Board Members showing the number of individuals in Belvidere Township helped by the Capron/Boone County Food Pantry. Assessor Diann Helnore said that she is on the Board of the Capron/Boone County Food Pantry and asked the Board to help the Food Pantry out with a donation. Supervisor Murphy stated that the Township does support the Salvation Army Food Pantry and that the Township has a working relationship with the Salvation Army on a daily basis. Trustee Carlson stated that Belvidere Township networks with the Salvation Army to help Township residents with their needs. Supervisor Murphy asked if he could get a copy of the Financial Audit for the Capron/Boone County Food Pantry. Assessor Helnore said she would get a copy of the Food Pantry's Financial Audit for Supervisor Murphy to review before making a final decision.

Adjournment ~ a motion was made by Trustee Carlson to adjourn the meeting at 5:42 pm, 2nd by Trustee Zeien motion passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Respectfully Submitted
Judy Schabacker Clerk

**BELVIDERE TOWNSHIP BOARD MEETING
8200 FAIRGROUNDS ROAD
BELVIDERE, IL 61008
DECEMBER 13, 2011 5:00 PM**

MINUTES

Call to Order/Roll Call ~ Supervisor Pat Murphy called the meeting to order at 5:00 pm. The pledges to the Flag were said and roll call taken with the following Board Members present Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy. Also present Clerk Schabacker, Assessor Helnore and Hwy Commissioner Lee. We have a quorum to do business.

Approval of Prior Meeting's Minutes ~ A motion was made by Trustee Zeien to approve the minutes from the last regular township board meeting on November 22, 2011. The motion was 2nd by Trustee Carlson and passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Transfers ~ there are no transfers.

Reports

Supervisors Report ~ we were to have an Eagle Scout Award presentation tonight but the young man (Thomas Ashley Troup #224) who was to receive the award could not be here tonight. This award is presented by the Board of Trustees to an outstanding young man who has attained the rank of Eagle Scout.

Highway Commissioner's Report ~ the County Engineer is going out for bids on blacktop for our spring and summer road work. The overheads lights at Woodstock Road & Hwy 76 have been fixed.

Assessor's Report ~ the Assessor's office has responded to 278 appeals of the 320 appeals that came in for the 2010 tax year, this total is down 30% from the previous tax year.

Clerk's Report ~ no report at this time.

Trustee's Report ~ Trustee Carlson, showed pictures of Township Board members and Township employees ringing the Salvation Army Bell at the Fiesta Market on December 1st. Trustee Carlson also showed pictures of the Xmas tree decorated and on display at the Community Building, this Christmas Tree and the gifts were paid for by the Trustees and Township office employees no Township funds were not used for this event, the Christmas tree and gifts are donated to a Belvidere Township family. Trustee Robertson, the BCCA is still waiting for funds from the State. Trustee Zeien, nothing new to report. Trustee Turner, nothing new to report.

Unfinished Business ~ Traffic Studies/Stop Signs/Weight Limits, there will be a 10 ton weight limit on Shaw Road South of Route 20 to the City Limits and North of Route 20 to Spring Creek Road. The weight limit will go into effect when the Township Road Commissioner puts the signs in place on the roadway.

Disposal of Equipment, this topic will be laid over until the next Board Meeting.

Legal ~ nothing new to discuss for legal tonight.

New Business ~ Levy Adoption, Trustee Carlson made a motion to adopt the new 2011/2012 Township Tax Levy, the motion was 2nd by Trustee Zeien and passed with five ayes no nays with Trustee's Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a roll call vote. Trustee Robertson made a motion to adopt the 2011/2012 Road District Tax Levy, the motion was 2nd by Trustee Carlson and passed with five ayes no nays with Trustee's Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a roll call vote.

Alpha Maintenance Contract, Trustee Robertson made a motion to adopt the Alpha Maintenance Contract the motion was 2nd by Trustee Zeien and passed with five ayes no nays on a roll call vote.

Financial Request Forms, Trustee Zeien made a motion to adopt the Financial Request Form to be used for financial request from organizations requesting funds from the Township. The motion was 2nd by Trustee Robertson and passed with five ayes no nays on a roll call vote.

Belvidere/Boone Co, Food Pantry Request, Assessor Helmore a Food Pantry Board member was to provide the Food Pantry's Financial Audit to the Township Board for their review. Since the Financial Audit has not been made available to the Board a decision will be made after the Board's request has been met.

Treasurer's Report and Approval of Town Bills ~ Trustee Robertson made a motion to pay the town bills the motion was 2nd by Trustee Carlson and passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a roll call vote.

Public Comments ~ Kirby Dole from the public asked the Hwy Commissioner how much does an asphalt cement truck weigh? About 7,000 lbs according to the Hwy Comm. A cement truck would be between 25,000 to 30,000lbs. Assessor Helmore wanted to know how soon they would need the audit so it could be on the next meeting agenda. Supervisor Murphy said the next meeting will be on the December 27th and he would like the Board to have the information by December 21st in enough time to be able to review it prior to the meeting.

Adjournment ~ a motion was made by Trustee Zeien to adjourn the meeting at 5:23 pm, 2nd by Trustee Turner motion passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Respectfully Submitted
Judy Schabacker Clerk

**BELVIDERE TOWNSHIP BOARD MEETING
8200 FAIRGROUNDS ROAD
BELVIDERE, IL 61008
DECEMBER 27, 2011 5:00 PM**

MINUTES

Call to Order/Roll Call ~ Supervisor Pat Murphy called the meeting to order at 5:00 pm. The pledges to the Flag were said and roll call taken with the following Board Members present Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy. Also present Clerk Schabacker and Hwy Commissioner Lee, We have a quorum to do business.

Approval of Prior Meeting's Minutes ~ A motion was made by Trustee Carlson to approve the minutes from the last regular township board meeting on December 13, 2011. The motion was 2nd by Trustee Robertson and passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Transfers ~ there are no transfers.

Reports

Supervisors Report ~ no report at this time.

Highway Commissioner's Report ~ the 2nd batch of road salt will be coming in soon.

Assessor's Report ~ Assessor Helnore is not in attendance for tonight's meeting.

Clerk's Report ~ no report at this time.

Trustee's Report ~ Trustee Carlson, no report at this time. Trustee Robertson, the BCCA is still waiting for money from the State. Trustee Robertson mentioned that there are a couple of lights out in the parking lot. Trustee Turner asked if we had gotten feedback from the LED program, Supervisor Murphy stated that the Township has been approved for LED lighting and should be receiving a check soon from DCEO (Dept. of Commerce and Economic Opportunity) for exterior lighting in the back building parking lot. Trustee Zeien, software for the Township Web Site will be reviewed with Terri. Trustee Turner, no report at this time.

Unfinished Business, Disposal of Equipment, Trustee Robertson made a motion to adopt the policy for Disposal of Equipment, the motion was 2nd by Trustee Zeien and passed with five ayes no nays with Trustees Carlson, Robertson, Zeien, Turner and Supervisor indicating aye on a roll call vote.

Financial Request Forms, the Board has a number of issues with the current Financial Request Forms and have suggested some potential changes they would like to see made regarding boundaries, insurance, and the physical site of the requesting organization and have asked for this to be on the next agenda for further discussion and possible changes.

Belvidere/Boone Co. Food Pantry Request, Trustee Robertson made a motion to deny the request by the Belvidere/Boone Co. Food Pantry for a \$5,000 donation, the motion was 2nd by Trustee Zeien and passed with five ayes no nays with Trustee's Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a roll call vote.

Legal ~ nothing new to discuss for legal tonight.

New Business ~ there is no new business to discuss at tonight's meeting.

Treasurer's Report and Approval of Town Bills ~ Trustee Robertson made a motion to pay the town bills the motion was 2nd by Trustee Turner and passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a roll call vote.

Public Comments ~ resident Dean Marcellus does not feel the Board is representing the interest of the community regarding the request of funds by the Belvidere/Boone County Food Pantry, since the Township has a surplus of funds. Tori Funderburg who lives in Bonus twp. stated that for the last 20 years she has helped the Food Pantry by asking for donations during the Christmas Craft Show held at her Antique Shop. All donations are given to the Food Pantry along with turkeys that she personally purchases herself. Ms. Funderburg stated that the Food Pantry services a large number of people in Belvidere Township. Supervisor Murphy stated that the Township does support the Salvation Army Food Pantry located within the boundaries of Belvidere Township. Trustee Zeien stated that he feels donations requested from the Township should go to organizations physically located within the Township boundaries. Ms. Gustafson a resident of Belvidere Township stated that she volunteers at the Belvidere/Boone County Food Pantry and stated that a very large number of those people helped by the pantry come from Belvidere. Ms. Funderburg asked if the Township would have a monthly food collection to be donated to the Food Pantry. Trustee Zeien stated that if Ms. Funderburg wanted to present a proposal to that effect the Board would look at it. Trustee Robertson stated that the Board does not question the good that the Food pantry is doing only that they (the board) have certain guidelines to follow.

Adjournment ~ a motion was made by Trustee Robertson to adjourn the meeting at 5:46 pm, 2nd by Trustee Turner motion passed with Trustees Carlson, Robertson, Zeien, Turner and Supervisor Murphy indicating aye on a voice vote.

Respectfully Submitted
Judy Schabacker Clerk